

BOTESDALE PARISH COUNCIL

Minutes of the meeting held Monday 6 November 2017
Botesdale Village Hall

Present: Cllr John Abraham
Cllr Mike Bishop
Cllr William Sargeant (Chairman)

Cllr Des Bavington-Lowe
Cllr Caroline Stratford

Parish Clerk – Leeann Jackson-Eve
District Councillor Derek Osborne
3 Members of the Public

7.30pm The Chairman welcomed those present and opened the meeting.

1. **Apologies for absence:** Cllrs Baxter and Liddle.
2. **Casual Vacancies:** None.
3. **To confirm the Minutes of the Meeting held 2 October 2017.** The minutes, circulated prior to the meeting, were agreed and signed.
4. **Members Declarations of Interests and Dispensations:** None.
5. **Public Forum:** District Councillor Derek Osborne confirmed that Mid Suffolk District Council had finally moved to the County Council offices in Ipswich. He also confirmed that he and Jessica Fleming joined together to call in the application for the takeaway at the Newsagents so that it would have to be determined by a planning committee. Peter Beck reported that he had received an alert about lead theft at churches. A member of the public spoke supporting funding for the Community Transport.
6. **Planning:**
 - 6.1 **Planning Applications:**
 - 6.1.1 **Land South of Diss Road.** Ref. DC/17/02760. Outline planning application (Access to be considered) - Erection of up to 69 dwellings, open space and associated infrastructure (all matters reserved except access). Reconsultation due to new Heritage Statement and revised site location plan and masterplan. It was noted that the plan had been corrected to include an additional area allocated for an infiltration basin. In addition, it was felt that the proposed road widening would have a negative effect on Tollgate House. The PC agreed to make an additional comment to MSDC that the new Statement hadn't really added to the discussion and had neglected to respond to comments people had already made. It was RESOLVED, with all agreed, to object to the application on that basis.
 - 6.1.2 **The Limes, Diss Road.** Ref. DC/17/05076. Erection of 4 detached dwellings (existing dwelling and outbuilding to be demolished). Councillors felt the application was excellent for the site – small, well thought-out, imaginatively designed and would fit in well with the existing street front. It was therefore RESOLVED, with all agreed, to support the application.
 - 6.2 **Notice of Intent to prune/remove tree(s) in the Conservation Area:** None.
 - 6.3 **Notification of Planning Decisions by Mid Suffolk DC:**
 - 6.3.1 **The Priory, The Street.** Ref. DC/17/04412. Thin crown by 50% and balance on 1 no. Beech (T1), lift crown to 4m and reduce radius by 3m on 1 no. Yew tree (T2), reduce height and prune 1 no. espalier Cherry (T3), fell 1 no. Poplar (T4), reduce main limbs by 10m and thin canopy by 30% on 1 no. Weeping Ash (T5), fell 1 no. Norway spruce (T6), reduce to wall height and prune 1 no. espalier Pear (T7), remove deadwood and reduce by 8m and thin by 25% canopy on 1 no. Robinia (T8). NO OBJECTION.
 - 6.4 **Neighbourhood Plan Update:** The next stage would include the Landscape Appraisal, which was being done by Alison Farmer, a landscape architect in Cambridge. This was covered by a grant. Data from the Village Survey was still

being analysed. The Steering Group had met officers from MSDC to discuss where the plan would fit into the MSDC Local Plan. The Chairman reported that he had met Fressingfield PC to speak to them about drafting a Neighbourhood Plan.

- 6.5 **Local Plan Consultation:** The PC supported the response drafted by the Chairman and Councillors thank him for all his hard work.

7. Progress Reports:

- 7.1 **Chairman:** The Chairman advised that he would be attending the AGM for the Suffolk Association of Local Councils. He would be assisting SALC in the recruitment of a new CEO.
- 7.2 **Clerk:** The Clerk raised the issue of the VAS, which was out of battery power. It was agreed that it would be easier to move locations if there were spare batteries on charge. The Clerk would arrange the purchase of the necessary batteries and a spare bracket at a cost of around £200.

8. Correspondence:

- 8.1 **Boundary Commission:** The consultation on new electoral arrangements was noted.
- 8.2 **RBR Parochial Church Council:** The request for funding for churchyard maintenance was noted and would be considered as part of budget discussions.
- 8.3 **Historic England:** The PC noted that the war memorial was being considered for Listing.
- 8.4 **A Burnard:** The PC received the suggestion for budgeting for a community transport contribution and noted that it was due to be considered as part of the budget discussions.

9. General Items:

- 9.1 **Christmas Events:** Everything was in order for the Lights On event on 2 December and for Christmas Eve. Councillors voted on the Christmas themed drawings from children at St Botolph's Primary School. All winning drawings would be displayed around the Christmas tree in the Market Place and prizes presented at a school assembly in December. The winning drawings came from Reception: Bertie Bavington-Lowe (1st) and Isobel Bond (2nd); Year 1: Daniel Crosby (1st) and Florence Moore (2nd); Year 2: Jacob Bond (1st) and Cooper Alfredson (2nd); Year 3: Jack Farrow (1st) and Mac Binley (2nd); Year 4: Mae-Li Sun (1st) and Rosie Brown (2nd); Year 5: Hollie Clarke (1st) and Lily Smith (2nd); Year 6: Florence Mattock (1st) and Freya Jackson-Eve (2nd). As with last year, District Councillor Derek Osborne picked his three favourites for an additional prize of an art set and those went to Daniel Crosby, Mae-Li Sun and Florence Mattock.
- 9.2 **Pensions:** The Clerk had not yet received all the information necessary to make a decision, so this would be deferred to the January meeting.

10. Finance

- 10.1 **Account Balance:** £32,184.21
Income: £ 0.00

10.2 Accounts for Payment:

L Jackson-Eve	£ 588.91	Sal/Exps Oct 17
T Gaddis	£ 195.58	Street Cln/Play Area Nov 17
BDO	£ 240.00	External Audit Fees
Community Action Suffolk	£ 60.00	Website Hosting
SALC	£ 8.80	Data Protection Briefing

RESOLVED, with all agreed, to approve payment of the accounts above.

- 10.3 **Budget:** This was deferred to the December meeting pending further information.

11. Councillors Reports:

- Barwoods: There had been a working party at Northfield Wood to plant trees.
- Public Rights of Way: The steps at the end of Bridewell Lane had been mended.
- Parish Liaison: The Chairman would be attending a meeting on 9 November.

- Village Hall: The Chairman had attended a Community Action Suffolk information event for village halls. One area of focus was trustee liability and it was noted that a lot of charities were changing to incorporated status. CAS could give advice on the subject.
- War Memorial: The Clerk would track down where the trough was being stored.

12. **Highways Issues:** It was noted that a resident had fallen over a pothole in Bridewell Lane. It had been reported previously to SCC.

13. **Welcome Pack:** None.

14. **Matters to be brought to the attention of the Council:** None.

15. **Next Meeting:** 4 December 2017

The Chairman closed the meeting at 9.10 pm.